



REPUBLIC OF ZAMBIA
MINISTRY OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT
DEPARTMENT OF LOCAL GOVERNMENT ADMINISTRATION - EASTERN PROVINCE

P.O. Box 510277,
CHIPATA.

18th February, 2026

The Council Secretary
Katete Town Council
KATETE

**RE: CONVEYANCE OF NOTIFICATION OF APPROVAL OF SKILLS
DEVELOPMENT BURSARIES (CDF 2026) UNDER MKAIKA
CONSTITUENCY IN KATETE DISTRICT.**

Reference is made to your letter dated **16th February, 2026** and received on **16th February, 2026** in which you submitted an application for approval of **Skills Development Bursaries (CDF 2026)** under **Mkaika** Constituency in accordance with Section **4(c)** of the Constituency Development Fund Act No. **1** of **2024**.

Kindly be informed that your request **has been approved** pursuant to **Cabinet Office Circular Minute No. CM01** of 2023 dated **11th January, 2023** as per attached Notification of approval. Therefore, you are advised to notify the Constituency Development Fund Committee (**CDFC**) on the approval.

Be guided accordingly.

Alex Bwalya (Mr.)

Provincial Local Government Officer (PLGO)
(EASTERN PROVINCE) - PROVINCIAL ADMINISTRATION

- cc: The Honorable Minister, Ministry of Local Government and Rural Development - **LUSAKA**
- cc: The Permanent Secretary, Provincial Administration, Eastern Province - **CHIPATA**
- cc: The Permanent Secretary (A), Ministry of Local Government and Rural Development - **LUSAKA**
- cc: The Permanent Secretary (T.S), Ministry of Local Government and Rural Development - **LUSAKA**
- cc: Hon Member of Parliament, Mkaika Constituency - **KATETE**



THE CONSTITUENCY DEVELOPMENT FUND ACT NO.1 of 2024

NOTIFICATION OF APPROVAL/REFUSAL OF CONSTITUENCY DEVELOPMENT FUND

To: The Council Secretary

Katete Town Council

P.O. BOX 550023

KATETE

Reference is made to your submission seeking approval of Skills Development Bursaries under Mkaika Constituency (CDF 2026) in Katete District, dated 16th February, 2026 and received on 16th February, 2026, herein, contained the following: -

	No.	Amount
I. No. of recommended students	198	K 2,749,887.14

You are therefore being notified that your request to spend the CDF as stated above has been Approved subject to the following conditions:

- I. Ensure that the applicants are all within the prescribed age range as in the 2022 CDF Guidelines and contact details of guardians are made available.
- II. All payments to recipient Schools should be made only through the Banking System to the beneficiary accounts.
- III. Ensure a monitoring and evaluation program is formulated for follow up to ensure timely decisions are made.
- IV. Submit quarterly projects implementation reports to the Ministry and share these with the Hon. Member of Parliament, beneficiaries and other stakeholders.
- V. Expedite and increase sensitization on CDF to ensure increased up take of the fund

Date

Signed

Provincial Local Government Officer - Eastern Province

c.c.
c.c.

The Member of Parliament, Milanzi Constituency, National Assembly, Parliament Building - LUSAKA
The Provincial Permanent Secretary, Eastern Province - CHIPATA